

PORTFOLIO HOLDER/OFFICER DECISION RECORD

Portfolio Holder/Officer: Corporate Director	Service: Post and Reprographics
CMT Officer: David Wright, Communications Manager	Delegated Power Being Exercised: 'To prepare and submit reports to Cabinet on the projected income, expenditure and resources compared with the approved estimates, and to make any adjustments to the rolling programme between financial years where there is no effect on total forecast expenditure or resources' [Rule 6. B46]
Subject of Decision: Purchase of Multi-Function Devices (MFDs)	

Decision Taken:	
Reason for the Decisions: No decision made.	
Alternative Options Considered (if appropriate): No decision made.	
Background/Reports/Information considered and attached: Termination Letter from Konica to Procurement Manager, Fenland District Council, dated 13th June 2018 Invitation to Tender prepared by Procurement Manager and Policy and Communications Manager, Fenland District Council Assessment of Tenders Received prepared by Procurement Manager and Policy and Communications Manager and approved by Interim Corporate Director and Chief Finance Officer	
Portfolio Holder/Officer's Signature	Date:

Please forward to Democratic Services upon completion

For Office Use Only	
Date copy passed to Democratic Services	Implementation Date: (if not called-in) (Allow 5 clear working days after publication of decision)

Circulation: Democratic Services, Portfolio Holder, Officer and Accountancy.